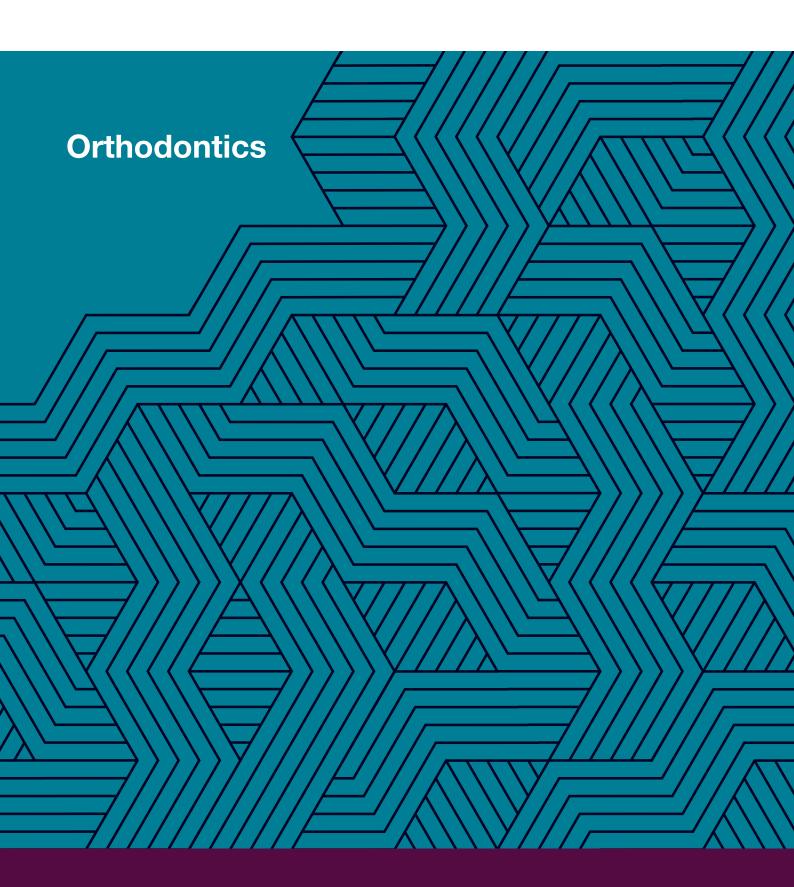
Specialist List Assessed Application Pack



Completing this form:

You can complete this form electronically or by hand. If completing by hand, please use BLOCK CAPITALS.

When completed, you will need to print and sign in all relevant sections to submit.

We cannot accept electronic signatures - all signatures must be in ink (i.e. a wet signature).

Please note if your application is incomplete, it will be returned to you.

Your application form and accompanying documents should be posted to:

General Dental Council Registration Team 1 Colmore Square Birmingham B4 6AJ

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Section 1 – About this application pack

1. Important note

General Dental Council

IMPORTANT: You are only able to apply to be on the Orthodontics Specialist List if you are currently registered as a dentist in the UK with the General Dental Council.

Please read this form and guidance carefully to ensure you are applying through the correct route before submitting your application.

2. Routes to gain entry to the Specialist List in Orthodontics¹

There are different routes to registration. It is important that you know which route you are applying through, as you will need to provide certain information based on that route.

There are different routes available in order to gain entry to the Specialist List in Orthodontics. It is important that you know which route you are applying through, as you will need to provide certain information depending on which route you choose.

Route 1 – EEA Orthodontics qualification – Specialist Orthodontics qualification awarded by an EEA Member State or Switzerland which is listed in Annex 1 and where their training began on or after the reference date.

Route 2 – Orthodontics qualification outside UK – Postgraduate Orthodontics qualifications awarded outside the United Kingdom (demonstrating equivalence to CCST in Orthodontics).

Route 3 – Knowledge and experience – Knowledge and experience in Orthodontics derived from academic or research work (demonstrating equivalence to CCST in Orthodontics).

Route 4 – Specialist UK qualification – Specialist qualification awarded in the United Kingdom and relevant knowledge, skills and experience in the specialty in question (demonstrating equivalence to CCST in Orthodontics).

3. How to use this application pack

The Specialist List Assessed Applications process will consider whether you have knowledge, skills and experience equivalent to that which would be gained by completing a Certificate of Completion of Specialist Training (CCST) in the UK. The evidence you provide will be used to make that assessment. It is therefore essential that you provide sufficient evidence to demonstrate how you meet each of the Higher Learning Outcomes (HLOs) contained in the <u>Orthodontics Specialty Curriculum</u>.

The purpose of this application pack is to help and guide you in making your application. It covers what you should provide, based on the types of evidence we expect to see to demonstrate equivalence, and how to present this evidence to us.

To achieve a successful outcome, it is essential that you follow the guidelines contained within this document. Failure to comply with this guidance may result in an application being considered incomplete, in which case it will not be assessed. The information below will support you and help ensure your application will progress to a panel for consideration. Making a false declaration in this application will result in a negative outcome and may put your GDC registration at risk.

4. Data Protection

General Dental Council

Under the United Kingdom General Data Protection Regulation, General Data Protection Regulation ((EU) 2016/679) and Data Protection law, the GDC processes personal data, like the information in your application, because the processing is necessary for the exercise of the GDC's statutory functions; and the processing is also in the substantial public interest.

Information about how the GDC will use and share the information you give us, the various rights you have in connection with any personal data about you that is held by the GDC, and how long we will keep your information for can be found in the <u>privacy notice</u> and in the guidance accompanying this form.

Your portfolio of evidence should not contain any patient names, addresses or full-face images. Any patient names, addresses and any other information that would identify a patient must be removed from your documentation. If you are using images, please ensure the patient's eyes are covered to protect their identity. Please note that if the GDC receives a logbook with these details not anonymised, your application will be returned.

5. Payment

There is a fee to join the Specialist List of £345.

There is also an annual retention fee of £72. If you are applying to join a list in November or December you will need to pay the annual specialty retention fee of £72, for the following year.

If your application is successful, payment of the fee will be requested and can may be made using a credit or debit card on our e-payment portal, eGDC. You will be automatically added to the Specialist List once your payment has cleared when you will be able to use the title of Specialist.

Please make payment within 14 days of receiving your payment request form, otherwise your application may be delayed or cancelled, and your application documents returned to you.

If you wish to have any of the documents you have submitted returned, please identify them accordingly and tick the box on the application form. There is a £10 charge for this service.

6. Notification of outcome

The GDC will acknowledge receipt of your application within 10 working days. If any further information is needed, the GDC will contact you within one month of your application being received. We aim to notify you of the outcome of your application within four months from the date your application is received, providing full supporting documentation is in order.

Section 2 – How to present your evidence

1. Format of evidence

General <u>Dental Council</u>

Applicants should submit their evidence in the form of a portfolio.

- Portfolio size Portfolios should be succinct and relevant to the competencies/HLOs being assessed. You are only required to demonstrate each competency once. Inclusion of unnecessary or unhelpful materials is likely to make it harder to assess your application, and assessment may take longer than necessary.
- Portfolio structure The evidence you should include in your portfolio is outlined in Sections 4 and 5 below.
- Summary Information Sheet A summary information sheet will be provided with the application form to help you structure your portfolio. This is designed to help you map the evidence provided in your portfolio to each of the HLOs/competencies set out in the CCST curriculum. This may enable you to clearly demonstrate how you meet each competency and direct the panel assessing your application to the relevant evidence. The table of suggested evidence as set out in Section 4 may also help as it reflects the expectations of UK CCST trainees.

2. Original documents

We advise against sending original documents and do not take any responsibility for documents that are lost in transit. There is a £10 charge for the return of any of the documents you have sent us, which will be requested after your application has been processed.

3. Certified copies of original documents

The GDC's guidelines for the certification of copies of original documents are as follows:

- a) The document should be a first generation photocopy (i.e. a photocopy of the original document, not a photocopy of a photocopy or a fax).
- b) The person certifying the copy of the document should be a Notary Public, Commissioner of Oaths, Justice of the Peace, lawyer, solicitor or an authorised officer of an embassy or consulate.
- c) The person certifying the copy must confirm in English writing that they have inspected the original document and that the copy of the document they are certifying is a true copy of the original document.
- d) The person certifying the copy must also write on the copy their full name, address and if they do not have a stamp, their professional status. They must then sign the copy.
- e) The person certifying the document cannot be the applicant themselves, a relative or their partner/ spouse, even if their professional status is one listed in point (2).

4. How to present your unbound photocopies with your application

After you have completed the application form, the covering summary information sheet and prepared the documents required, please sort them into a bundle with each section clearly identified, preferably with section dividers.

The photocopied bundle will be scanned so please ensure it meets the following requirements:

- a) Photocopied onto A4 size paper only.
- b) Each copy is clearly legible and accurately corresponds with the original bundle.
- c) There are no staples, plastic wallets, ring binders and/or folders.
- d) We do not accept books and material on electronic format such as discs and USB sticks.
- e) For the syllabus, the translated documents should be kept separate from the original language.

Please note: we are unable to process an incomplete application, therefore your bundle will be returned if any documents are missing or do not meet the above requirements.

5. Translations

General Dental Council

Anything that is not in English must be translated according to the GDC's standards:

- a) The certified translation must be produced by a qualified translator.
- b) The translation must be bound to a photocopy of the specific document.
- c) The translator must confirm in English writing that the translation is an exact translation of the copy attached.
- d) The translator must provide their contact details.
- e) The Council will not accept a translation of a translation (e.g. a Polish diploma translated into German, then to English from German is not acceptable).



Section 3 – What evidence to provide for each route

Routes to entry onto the Specialist List in Orthodontics

Route 1 – EEA Orthodontics qualification

General Dental Council

Please refer to Annex 1 for a list of recognised specialist qualifications awarded by an EEA Member State or Switzerland, where the training for this award began on or after the specified reference date.

If you hold one of these qualifications, please provide a certified copy of this certificate in its original language and a certified translation. You are only eligible to apply via this route if the certificate contains the exact wording as listed in Annex 1.

Route 2 - Orthodontics qualification awarded outside UK

Please see Sections 4 and 5 below for what evidence to include in your portfolio.

When applying under this route, you must include all the required documentation regarding your Orthodontics qualification set out in the table at Section 4 below. The documentation must be issued by the institute that awarded your qualification.

Route 3 - Knowledge and experience

NOTE: This route is intended to provide access to the specialist lists for those who do not hold a CCST or do not hold a specialist list qualification awarded outside the United Kingdom. It is not essential to have completed a specific specialist training programme or qualification, but you must demonstrate that you have the skills, knowledge and experience from academic or research work equivalent to what you might reasonably have been expected to have acquired if you had undertaken the training required for the award of a CCST.

Please see sections 4 and 5 for suggested portfolio evidence required for your application.

Route 4 – Specialist UK qualification

NOTE: This route is intended to provide access to the specialist lists for those who do not hold a CCST but do hold a specialist list qualification awarded within the United Kingdom. You must demonstrate that you have- skills, knowledge and experience equivalent to what you might reasonably have been expected to have acquired if you had undertaken the training required for the award of a CCST.

Please see Sections 4 and 5 below for what evidence to include in your portfolio.

Section 4 – Advice on presentation of portfolio evidence

	Structure for submission of portfolio evidence
A copy of your CV	Please include a copy of your CV detailing a complete record of post- graduate study, including relevant membership/fellowship exams, research, teaching and employment to date.
	It may be helpful to include:
	Evidence of your recent Personal Development plans or appraisal
	o Copy of recent NHS appraisal within past 12 months (if applicable) o PDP relating to competencies o <u>Access the PDP guidance and template</u>
	Evidence of Continuing Professional Development
	 o Continuing Professional Development Log and certificates o Please only include courses and reflections relevant to the competencies within the relevant specialty curriculum and been undertaken in the last three years o Access the CPD guidance and template
	• Evidence of teaching, training and supervision including research activities
	 (where applicable) o Evidence related to formal training in teaching and training (e.g. courses undertaken) o Experience of teaching healthcare students/professionals including: o Curriculum and or programme development o Assessment of UG and PG examinations o Supervisory role in training
	o The frequency of the teaching should be clearly indicated o Formal feedback should be included where available
	 List of PhD Projects and Students that you have supervised (primary or secondary) to completion (date name of candidate and title of project).
	 List of master's degree projects and students supervised (primary or secondary) to completion (date name of candidate and title of project).
	 Quality improvement activities (including clinical audits and quality improvement projects) and service developments
	o Title
	o Date o Trust and registration number o Lead or collaborator o Number of cycles
	o Summary of outcomes o Resultant change in practice or delivery o Implementation of change date

	Structure for submission of portfolio evidence
Evidence of Orthodontic Specialist Training Programmes	 A certified copy of your specialist qualification. Details of the entry criteria for the course which should include qualifications and training requirements. A copy of the training course/programme syllabus or curriculum, specific to your training period². This must be authenticated by the Dean, Head of School or Program Director of the educational Institute or hospital where the course was undertaken. Details of the duration of training. Details of training environment (hospital, primary care setting, university, country). Details of how you were supervised including the names and qualifications of your supervisors. Details of how you were assessed during your training e.g. examinations, coursework etc. and the outcomes of those assessments. Link to list of UK recognised qualifications.
Evidence of Academic or Research Work/ Projects	 Evidence of any postgraduate qualifications derived from academic or research work including: Certificates The title and an abstract of any thesis Authenticated copy of the syllabus Details of research projects you have been involved in: Details of grants awarded Abstract of publications List of opublications List of oried non peer reviewed publications including authors List of oried non peer reviewed publications Ink to your research gate profile H Index and Orchid registration number Names and contact details of supervisors Ethics applications (date, title and ethics panel) Research presentation Forum name (local/regional/national/international) Poster or oral presentation Date Any feedback you received List of PHD projects and students you have supervised (primary or secondary) to completion (date name of candidate and title of project). List of Masters degree projects and students supervised (primary or secondary) to completion (date name of candidate and title of project). Utiline of your particular clinical or other responsibilities and the ways in which these are deployed e.g. in specialised clinics or specialised laboratory or diagnostic services.

^{2.} If the exact course curriculum/syllabus is not available, you will need to provide an authenticated copy of the current syllabus. The university will need to provide an accompanying letter with the syllabus outlining the differences of the current syllabus and the one you studied.

	Structure for submission of portfolio evidence
Clinical Caseload Logbook	 The logbook should be broken down into sections, one for each post you have held. Each section must be validated by your named trainer/teacher/clinical lead for that post, with the following included:
	 o Full name printed of person validating o Signature of person validating o Job title of person validating o Date o Stamped o Must say "this is a true and accurate record of the work carried out"
	 For each patient the logbook should include (where applicable):
	 o Patient identifier (anonymised) o Age of patient at start of treatment o Your role (supervisor/main operator/assistant/observer) o Whether patient started treatment with you or whether they transferred to you during treatment (New (N) or Transferred (T)) o Date patient first and last seen by you o Total number of visits with you o Status of patient when last seen by you e.g. in retention or transferred to another operator
	o Named supervisor o Brief treatment plan
	Guidance notes for completing your logbook
	Please make sure patient details are anonymised. If the GDC receives a logbook with these details not anonymised, the whole application will be returned.
	• You may wish to use <u>eLogbook</u> which is currently used by some UK CCST trainees and is free to register for online.
	 o If you use eLogbook, please remember that you will need to download your logbook into a spreadsheet so that it can be validated as specified above. o It should be formatted so that it is easy to read and contains the information specified above. o Please note, 'consolidation reports' or 'validation reports' gen- erated by eLogbook do not contain all the information outlined above.
	• You should map your logbook activity to the Learning Outcomes set out in the relevant curriculum, using the Summary Information Sheet provided at Section 7 .



		Structure for submission of portfolio evidence	
Supervised Learning Events (SLE) and Work Based Assessments	Evidence of SLEs and WBAs	 You should aim to include at least 30 SLEs or WBAs in your portfolio, using a range of different assessment modalities, such as the ones outlined below. Your SLEs/WBAs will be assessed relative to the competency expected for CCST level and in line with Intercollegiate Surgical Curriculum Programme (ISCP) levels (where appropriate). SLEs/WBAs must be validated by clinical trainers and should include details of how you were assessed during your training and the out- comes of these assessments. Evidence must include (where relevant) date /role/ name of supervisor with signature for all SLEs/WBAs. 	
	Evidence of peer review	 You should understand the range of roles and expertise of team members to communicate effectively to achieve high quality service for patients. Multi-Source Feedback (MSF) also known as "peer assessment" or "360° assessment", is a method of assessing professional competence within a teamworking environment and providing developmental feedback. You should aim to include MSF, or 'peer assessment' or '360° assessment' or a similar type of assessment done within the last 3 years. 	
	Direct Observation of Procedural Skills (DOPS)	 Direct Observation of Procedural Skills (DOPS) is an assessment tool used in the clinical setting to assess a clinical skill in the workplace. It involves an assessor observing you performing a practical procedure within the workplace e.g. real patient, real time and real place. DOPS is applicable to short, diagnostic, and interventional procedures, or part procedures, that comprise relatively few steps. It can be used to assess the competence of a trainee to perform a procedure and provide feedback when learning a new procedure Each DOPS should represent a different clinical problem covered by the curriculum and have come from a range of clinical settings. You should aim to include a minimum of 15 DOPS to demonstrate equivalence to CCST courses. 	
	Procedure Based Assessment (PBAs)	 PBAs assess a trainee's technical, operative and professional skills in a range of specialty procedures or parts of procedures during routine surgical practice up to the level of certification. PBAs provide a framework to assess practice and facilitate feedback in order to direct learning. You should aim to include a minimum of 15 PBAs to demonstrate equivalence to CCST courses. 	
	Case Based Discussion (CBD)	• CBD uses the records and investigations of a case (for which the applicant has been directly responsible or involved in) as the basis for dialogue between the trainee and the assessor/clinical supervisor to explore the knowledge, judgement and clinical reasoning of the applicant.	
	Clinical Evaluation Exercise (CEX)	• The CEX is a consultation or discussion conducted by the applicant, which is observed and critiqued by a trainer/assessor. It is used for the assessment and feedback of a clinical consultation.	
References		iginal reference letters from senior colleagues who are registered and practising in the alty testifying to your knowledge and experience in that specialty.	
Please note character references will not be accepted as part of your application.			

Section 5 – Application form

General Dental Council

Application for entry to the Specialist List in Orthodontics

Please read this form and guidance carefully to ensure you are applying through the correct route before submitting your application.

Please complete this application form and return to: General Dental Council Registration Team 1 Colmore Square Birmingham B4 6AJ

For queries phone: +44 (0)20 7167 6000 or email: assessments@gdc-uk.org

Section 1 – Your details (please complete in BLOCK letters):

Title:	Mr	Ms	Miss	Mrs
First na	mes:			
Surnam	ie:			
GDC R	egistration n	0:		
Nationa	lity:			
Your re	gistered Ado	dress:		
•••••				
•••••				
Postco	de:			
Your co	ontact deta	ils		
Home p	hone:			
Work pl	none:			
Mobile:				
Email a	ddress:			

Section 6 – Basis of application

Please read the guidance notes before submitting your application

I apply for entry to the General Dental Council's Specialist List in Orthodontics on the basis of (please tick):

- Route 1 EEA Orthodontics qualification
- Route 2 Orthodontics qualification outside UK
- Route 3 Knowledge and experience
- Route 4 Specialist UK Qualification

Payments

General Dental Council

If you wish to have any of the documents you have submitted returned please identify them accordingly and tick the box below. There is a £10 charge for this service.

I have documents that I want returned and will pay £10 on request.

Signature

I declare the information I have given on this form is accurate and I enclose full documentary evidence in support of my application in accordance with the guidance notes that follow.

Signed:....

Date:....



Section 7 – Summary Information Sheet

You should use this Summary Information Sheet for your specialty to demonstrate how you meet each of the Higher Learning Outcomes in the Orthodontic Specialist curriculum.

Please refer to the <u>Orthodontics specialist curriculum</u> when filling in the Summary Information Sheet.

The Summary Information Sheet lists:

General Dental Council

- Each of the HLOs that you need to meet.
- The suggested form of evidence you should include in your portfolio that demonstrates that you meet the HLO.
- A section for you to complete explaining how you can demonstrate that you meet that HLO.
- A section for you to complete explaining where, in your portfolio, the evidence for meeting this HLO is provided.

The purpose of the Summary Information Sheet is to help you consider what evidence to provide. It will help you ensure that you have included sufficient evidence to demonstrate you meet all the HLOs set out in the curriculum.

You should satisfy yourself that you have provided the right types of evidence we need to see to assess your application. It will also help ensure that you do not provide excessive information that does not demonstrate how you meet specific HLOs.

PLEASE NOTE: You are only required to evidence each competency once and each piece of evidence may demonstrate multiple competencies.



Location	Suggested forms of evidence	Tell us how you have met this outcome	Where in your portfolio can this evidence be found?	Assessor's rating and comments on evidence (Meets/partially meets/does not meet)
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Domain 5: Key clinical skills

5.1. Have a comprehensive understanding of the development and growth of the facial complex, dentition, occlusion and psychosocial development	CBD MOrth		
5.2 Possess authoritative knowledge about Orthodontic diagnosis and treatment planning	MSF CEX DOPs CBD Logbook (?) MOrth Patient/service user feedback		
5.3 Be able to delivery expert-level orthodontic care	MSF CEX DOPs CBD Logbook MOrth Patient/service user feedback		
5.4 Possess a thorough understanding and be able to deliver multi-disciplinary care as part of a wider team	MSF CEX DOPs CBD Logbook MOrth		

Location	Suggested forms of evidence	Tell us how you have met this outcome	Where in your portfolio can this evidence be found?	Assessor's rating and comments on evidence (Meets/partially meets/does not meet)
5.5 Through participation in research and evidence- based practice, be authoritative about the biological and longitudinal nature of orthodontic care	MRes or equivalent pathways			
5.6 Able to describe management and organisation of orthodontic services in primary care	CBD BOS VLE tests MOrth			



Annex 1

General Dental Council

A list of Orthodontics Specialist Qualifications awarded in an EEA Member State of Switzerland that are eligible for entry onto the GDC's Orthodontics Specialist List

Country	Name of Orthodontics Qualification	Awarding Body	Reference Date (where training began ON or AFTER this date)
Belgium (België/ Belgique/ Belgien)	Titre professionnel particulier de dentiste spécialiste en orthodontie/ Bijzondere beroepstitel van tandarts specialist in de orthodontie	Ministre de la Santé publique/ Minister bevoegd voor Volksgezondheid	27 January 2005
Bulgaria (България)	Свидетелство за призната специалност по "Ортодонтия"	Факултет по дентална медицина към Медицински университет	1 January 2007
Czech Republic (Česká republika)	Diplom o specializaci (v oboru ortodoncie)	 Institut postgraduálního vzdělávání ve zdravotnictví Ministerstvo zdravotnictví 	19 July 2007
Cyprus (Κύπρος)	Πιστοποιητικό Αναγνώρισης του Ειδικού Οδοντιάτρου στην Ορθοδοντική	Οδοντιατρικό Συμβούλιο	1 May 2004
Denmark (Danmark)	Bevis for tilladelse til at betegne sig som specialtandlæge i ortodonti	Sundhedsstyrelsen Styrelsen for Patientsikkerhed	28 January 1980
Estonia (Eesti)	Residentuuri lõputunnistus ortodontia erialal Ortodontia residentuuri lõpetamist tõendav tunnistus	Tartu Ülikool	1 May 2004
Finland (Suomi)	Erikoishammaslääkärin tutkinto, hampaiston oikomishoito/ Specialtand- läkarexamen, tandreglering	Yliopisto	1 January 1994

Country	Name of Orthodontics Qualification	Awarding Body	Reference Date (where training began ON or AFTER this date)
France	Titre de spécialiste en orthodontie	Conseil National de l'Ordre des chirurgiens dentistes	28 January 1980
Germany (Deutschland)	Fachzahnärztliche Anerkennung für Kieferorthopädie	Landeszahnärztekammer	28 January 1980
Greece (Ελλάς)	Τίτλος Οδοντιατρικής ειδικότητας της Ορθοδοντικής	– Περιφέρεια – Νομαρχιακή Αυτοδιοίκηση – Νομαρχία	01 January 1980
Hungary (Magyarország)	Fogszabályozás szakorvosa bizonyítvány	Nemzeti Vizsgabizottság	1 May 2004
Ireland	Certificate of specialist dentist in Orthodontics	Competent authority recognised for this purpose by the competent minister	28 January 1980
Italy (Italia)	Diploma di specialista in Ortognatodonzia	Università	21 May 2005
Latvia (Latvija)	"Sertifikāts"- kompetentas lestādes izsniegts dokuments, kas apliecina, ka persona ir nokārtojusi sertifikācijas eksāmenu ortodontijā	Latvijas Ārstu biedrība	1 May 2004
Lithuania (Lietuva)	 Rezidentūros pažymėjimas, nurodantis suteiktą gydytojo ortodonto profesinę kvalifikaciją Rezidentūros pažymėjimas (gydytojo ortodonto profesinė kvalifikacija) 	Universitetas	1 May 2004
Malta	Čertifikat ta' speëjalista dentali fl- Ortodonzja	Kumitat ta' Approvazzjoni dwar Speċjalisti	1 May 2004
Netherlands (Nederland)	Bewijs van inschrijving als orthodontist in het Specialistenregister	Registratiecommissie Tandheelkundige Specialismen (RTS) van de Koninklijke Nederlandse Maatschappij tot bevordering der Tandheelkunde	28 January 1980

Country	Name of Orthodontics Qualification	Awarding Body	Reference Date (where training began ON or AFTER this date)
Norway (Norge)	Bevis for gjennomgått spesialistutdanning i kjeveortopedi	Odontologisk universitetsfakultet	01 January 1994
Poland (Polska)	Dyplom uzyskania tytułu specjalisty w dziedzinie ortodoncji	Centrum Egzaminów Medycznych	1 May 2004
Portugal	Título de Especialista em Ortodontia	Ordem dos Médicos Dentistas (OMD)	4 June 2008
România	Certificatul de specialist în Ortodonție și Ortopedie dento- facială	Ministerul Sănătății	17 December 2008
Slovenia (Slovenija)	Potrdilo o opravljenem specialističnem izpitu iz čeljustne in zobne ortopedije	 Ministrstvo za zdravje Zdravniška zbornica Slovenije 	1 May 2004
Slovakia (Slovensko)	Diplom o špecializácii v špecializačnom odbore čeľustná ortopédia	Slovenská zdravotnícka univerzita	17 December 2008
Sweden (Sverige)	Bevis om specialistkompetens i ortodonti	Socialstyrelsen	1 January 1994
Switzerland (Schweiz)	Diplom für Kieferorthopädie Diplôme fédéral d'orthodontiste Diploma di ortodontista	 Eidgenössisches Departement des Innern und Schweizerische Zahnärzte-Gesellschaft Département fédéral de l'intérieur et Société suisse d'odonto- stomatologie Dipartimento federale dell'interno e Società Svizzera di Odontologia e Stomatologia 	1 June 2002

Annex 2 – Example Clinical Logbook

General Dental Council

Your clinical logbook should demonstrate various competencies achieved, including reflection. It should not merely be a list of procedures undertaken.

Location	Date	Age	Category	Brief description of treatment undertaken	Comments and Reflection

Glossary

- **CBD** Case Based Discussions
- **CCST** Certificate of Completion of Specialty Training
- **CEX** Clinical Evaluation Exercise
- **CPD** Continuing Professional Development
- DOPS Direct Observation of Procedural Skills
- EEA European Economic Area
- HLO Higer Learning Outcome
- ISCP Intercollegiate Surgical Curriculum Programme
- ISFE Intercollegiate Specialty Fellowship Examination
- MSF Multi-source Feedback
- PBA Procedure Based Assessment PDP- Personal Development Plan
- SAC Specialty Advisory Committee
- SLAA Specialist List Assessed Applications
- SLE Supervised Learning Events
- WBA Work Based Assessments





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