

## Overseas Registration Examination (ORE) Withdrawal Policy

If a candidate wishes to withdraw from an exam they must follow the policy outlined below. Please note that refunds are not normally provided to candidates. Candidates must make a separate application, if they are eligible, for a refund once they have submitted a withdrawal application.

This is because the GDC do not as a matter of course, offer refunds for the ORE and not all candidates will be eligible for a refund. Please consider this before you apply for the examination and before you apply to withdraw from an examination. For details on refunds please see our separate ORE Refund Policy.

Candidates book themselves onto an examination 8 to 10 weeks prior to the exam taking place. Candidates should ensure that they only book a place on an examination **if** they are prepared and fit to sit the examination.

Due to a generally high demand for places, we do not allow candidates to defer examinations to another sitting once a place has been booked and paid for. If a candidate withdraws from an examination, they will need to reapply for any future examinations they wish to sit through MyGDC. Examination places and payments are non-transferable.

If a candidate withdraws from an examination that has already been paid for it will not count as one of their four attempts, and the candidate will not be offered a refund. If a candidate wishes to receive a refund, they should apply accordingly. Please see the ORE Refund Policy for information about how to apply for a refund once you have been withdrawn from an exam.

Candidates applying for a withdrawal confirm that they no longer wish to sit the booked exam, and understand that if they apply for a refund it may not be granted. If a refund is denied, the candidate will not be re-entered onto that exam. Please consider this before you withdraw.

If a candidate chooses to withdraw from the exam, they will need to provide the GDC with their withdrawal form (located at the end of this policy document) as soon as possible. Withdrawals submitted after the exam takes place may not be considered.

All candidates must complete and sign the ORE Withdrawal form if they wish to withdraw from an examination. Once the ORE Withdrawal Form has been received, a candidate will be withdrawn from the examination immediately and they will not be able to re-enter. All withdrawal requests are considered final.

The ORE Withdrawal form should be emailed to [examinations@gdc-uk.org](mailto:examinations@gdc-uk.org)

## ORE Withdrawal Form

Please complete this form if you wish to withdraw from an examination you have booked through eGDC.

Section 1: Personal details	
Surname:	
First name(s):	
GDC candidate number:	
Examination dates:	
Date Received:	(for office use only)

Section 2: GDC Withdrawal Policy
<p>Due to a generally high demand for a place, we do <b>not</b> allow candidates to defer examinations to another sitting once a place has been booked and paid for. If a candidate withdraws from an examination, they will need to reapply for any future examinations they wish to sit through MyGDC. Exam fees are not transferred to other sittings.</p> <p>If a candidate withdraws from an examination that has already been paid for, it will not count as one of their four attempts, and the candidate will not be offered a refund.</p> <p>Candidates applying for a withdrawal confirm that they no longer wish to sit the booked exam, and understand that a refund may not be granted. Once you have submitted your withdrawal you are immediately withdrawn from the exam and will <b>not</b> be re-entered into that exam.</p>

Section 3: Withdrawal
<p>Please tick to confirm that you have read and understand the Withdrawal Policy and acknowledge that your exam fee may not be refunded. <input type="checkbox"/></p> <p>I confirm that I wish to be withdrawn from the above ORE Examination -</p> <p>Signed: _____ Date: _____</p>